



## Municipality of Norfolk Treherne

**FEES AND CHARGES BY-LAW**

By-Law No. 16-2015

**BEING** a by-law of the Municipality of Norfolk Treherne to set fees payable to the Municipality of Norfolk Treherne for municipal services rendered.

**WHEREAS** the Council of the Municipality of Norfolk Treherne deems it advisable to include in one by-law the fees and charges payable to the Municipality for certain services rendered by officers and employees of the Municipality.

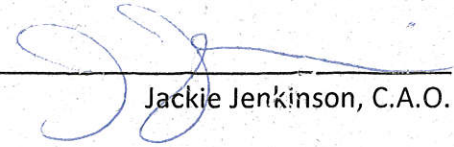
**NOW THEREFORE** the Council of the Municipality of Norfolk Treherne in open session assembled hereby enacts as a By-law as follows:

1. **THAT** the By-law shall be known as the FEES AND CHARGES BY-LAW.
2. **THAT** the fees and charges payable to the Municipality of Norfolk Treherne for services rendered by officers and employees of the Municipality shall be as set out in the following Schedule "A" attached hereto;
3. **THAT** Council may from time to time, by resolution, amend Schedule "A" attached to this by-law.
4. **THAT** any unpaid fees or charges owed to the Municipality by any tax payer including any penalties related thereto as well as any fines imposed on the tax payer for contravention of the Municipal By-laws may be added to the taxes of the said tax payer and may be collected or enforced in the same manner as a tax as defined by the Municipal Act.
5. **THAT** the fees and charges set out in the schedule attached to this by-law shall take precedence over any other by-law.
6. **THAT** upon the passing of this by-law, the Town of Treherne By-Law No. 913/2014 and the Rural Municipality of South Norfolk By-Law No. 2521/2014 are hereby rescinded.

**DONE AND PASSED** by the Council of the Municipality of Norfolk Treherne, assembled at Treherne, Manitoba on the 13 day of Oct., 2015.



Craig Spencer, Reeve



Jackie Jenkinson, C.A.O.

Read a first time this 8<sup>th</sup> day of Sept., 2015.

Read a second time this 8<sup>th</sup> day of Sept., 2015.

Read a third time and passed this 13<sup>th</sup> day of Oct., 2015.

## Schedule "A"

## Finance and Administration

## 1. Taxes

- a. **Tax Certificate** \$20.00

The fees chargeable for a Tax Certificate with respect to the land described in each entry in the tax collectors' roll for which a tax certificate is issued.

- b. **Tax Sale Costs** actual costs
- c. **Tax Penalties** ~~1.25%~~ per month *Taxation By-Law Supercedes*

## 2. Office General

- a. **Photocopying** .20 per page, .30 per colored page
- b. **Post Cards** \$1.00 each
- c. **Rental Office Photocopying** .10 per page, .20 per colored page
- d. **Tax Statement Copies** N/C
- e. **Duplicate Copy of Receipts** N/C
- f. **Coloured Municipal Maps** ~~\$15.00 each~~ *\$18.00 each (Resolution # 16 0538)*
- g. **Faxing** \$1.00 first page, \$0.50 for each page thereafter
- h. **B/W Maps (photocopies)** **N/C** – 2 or less otherwise copying fees apply

3. **Record Search** – eg. FIPPA Requests \$20.00 / hour plus copying and printing charges (minimum 1 hour charge)

## 4. Returned Cheques &amp; Insufficient Funds for EFT and TIPP

- a. The Fee chargeable for each returned cheque shall be \$20.00.  
If more than one transaction is returned from the same person that is processed on the same day they will be only charged 1 Fee of \$20.00. If not processed on the same day then a Fee of \$20.00 will apply to each transaction.

## 5. Accounts Receivable

- a. Penalties: the penalties payable on outstanding accounts receivable, commencing with the month following the month in which the account was rendered shall be 1.25% per month.